

Important: Make sure to sign, date and put your branch on the form!



## Account Change of Address Form

Regardless of where you are moving, we want to make your move easier. When you know your new address, complete this change of address form, tell us the effective date, account numbers you'd like changed and mail or deliver this form to us. We'll update our records so that your statements and other correspondence are sent to your new location after the move.

**Account Name** \_\_\_\_\_  
**SSN or TIN** \_\_\_\_\_ **Effective Date** \_\_\_\_\_

Old Address		New Address	
City		City	
State		State	
Zip		Zip	
Home Phone		Home Phone	
Work Phone		Work Phone	
Cell Phone		Cell Phone	

**Account Numbers To Be Changed**

Checking		Bill Pay user <input type="checkbox"/>
Savings		
Certificate of Deposit		
IRA		
Holiday Club		
Loan		
Safe Deposit Box		
Trust Department		
NB Financial Svs.		
NBI Stockholder		
MC / Visa / Debit Card		

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

### Office Use Only

**Method Used to Verify Signature (check one)**

Signature Card	
ID used in CIP	
Posted Check	
Known Customer	

Bank Representative Signature \_\_\_\_\_ Date \_\_\_\_\_ Branch \_\_\_\_\_

Port Number \_\_\_\_\_

Department Signatures	_____ Loans	_____ Bankcards
	_____ Account Services	_____ Customer Assistance